

# ***eWalk Reports Quick Start***

# Reports



There are 5 standard reports available and when you construct any of these, they can be saved as one of 'My Reports' allowing for immediate access and sharing with others. Mousing over a report button produces a description of the report, and we'll begin with the Overall Template Report



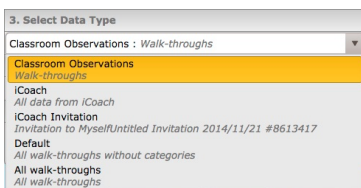
## Overall Template Report

View a graphical representation of each element and checklist within the selected template. Use filters to refine your report and view anecdotal comments attached to each element.

The initial step in creating any report is:

- 1) Selecting the template
- 2) Selecting the site(s)

3) Selecting the data type, which can be data from walkthroughs or data from iCoach reviews if you have access to the iCoach application. All walkthroughs are those from eWalk **and** iCoach



- 4) Selecting a date range
- 5) Selecting if the report is restricted to your walkthroughs and if you wish a cover page

Filter(s) for: Overall Template Report

**Overall Template Report**

**1. Select Template**

1-Paul's 2013 PLUS demo

**2. Select Sites**

☐ Select/Deselect All

☒ Other Sites

☒ ABC Public School

☒ Hebron High School

☐ Shuster School

**3. Select Data Type**

Classroom Observations : Walk-throughs

**4. Report Period**

Aug 01, 2013 to Sep 14, 2015

**5. Others**

☐ My walk-throughs only

☐ Add cover page

When you ‘Submit’ a report, you are presented with graphs of your data and at the top of the screen, a menu for controlling several aspects of the report.

The PDF button is used to create a PDF file that can then be printed and thge ‘Close’ button is used to close the report window.

The Send Email drop list gives several options for sending the report to up to 2 addresses plus copying the email to yourself.

The ‘Advanced Filters’ droplist lets you change the data selection (walkthroughs or iCoach data), include Null Values (the default is to exclude them), modify the selection of sites to extract data from and select data from all people observed, or pick a particular person(the subject of the observation). You can also only include the data from up to 4 specific criteria.

‘Display Settings’ lets you select which elements to display and whether or not to display the data from Checklists. In addition, you can switch the default pie chart grpahs to Bar Charts or even eliminate graphs from your report completely.

The last 2 items on the menu allow you to control whether notes are included, if the author of the notes is identified and you can save the report thus adding it to the ‘My Reports’list

Overall Template Report

Overall Template Report PDF Close

Send Email

Advance Filters

Display Settings

Element Notes

Save Report

Send Email

First Email Address Second Email Address

- Enter First Email (Required) - - Enter Second Email (Optional) -

Email Subject

- Enter Email Subject (Required) -

Email Note

- Enter Email Note -

Other Settings

☐ CC the email to myself (paul@media-x.com) ☒ Attach PDF

Advance Filters

Data Type

Walk-throughs

Display Value Values Order By

Exclude null values Default Order

Select Site Select Subject

- All Sites - - All Subjects -

Custom Filter 1 Custom Filter 2

- Select Filter - - Select Filter -

Custom Filter 3 Custom Filter 4

- Select Filter - - Select Filter -

Display Settings

Graphics Checklist

- Default - ☐ Hide all checklists data (if applicable)

☐ Elements to display

☒ 1.1 Narrative/Scripting

☒ 1.2 Objective Communicated: Has the objective been clearly communicated to learners?

☒ 1.3 Aligned to Standard: Is the objective aligned to grade-level standards?

☒ 1.4 Thinking Level: What is the thinking level?

☒ 1.5 Example of suggesting a course

☒ 2.1 Introduction

☒ 2.2 Concept Development

Clear Settings Apply Settings

Display Settings

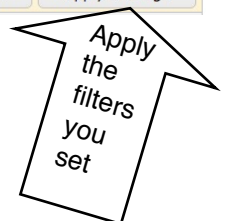
Graphics

- Default -

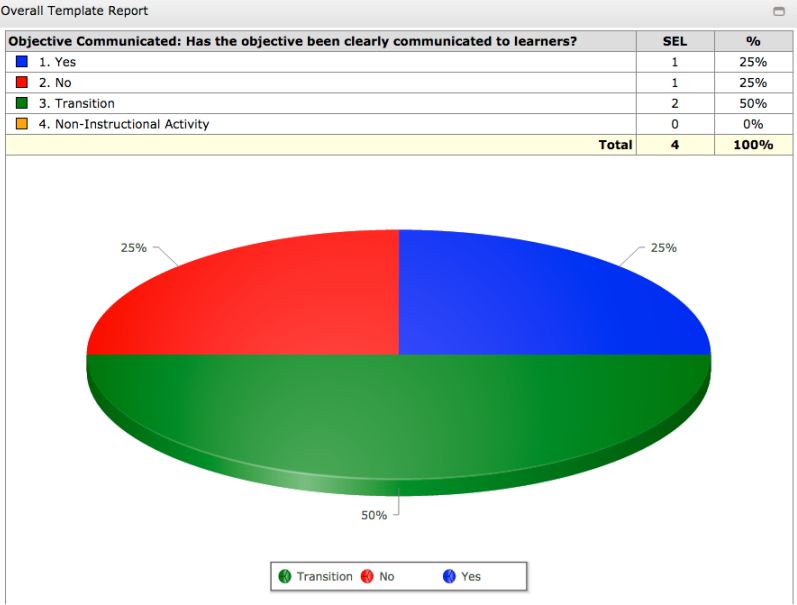
- Default -

Display pie chart as bar chart

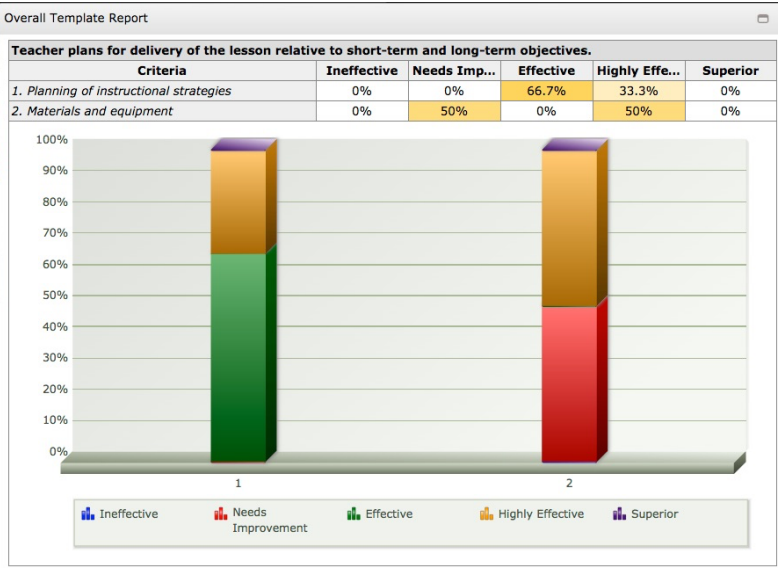
Display no graphics



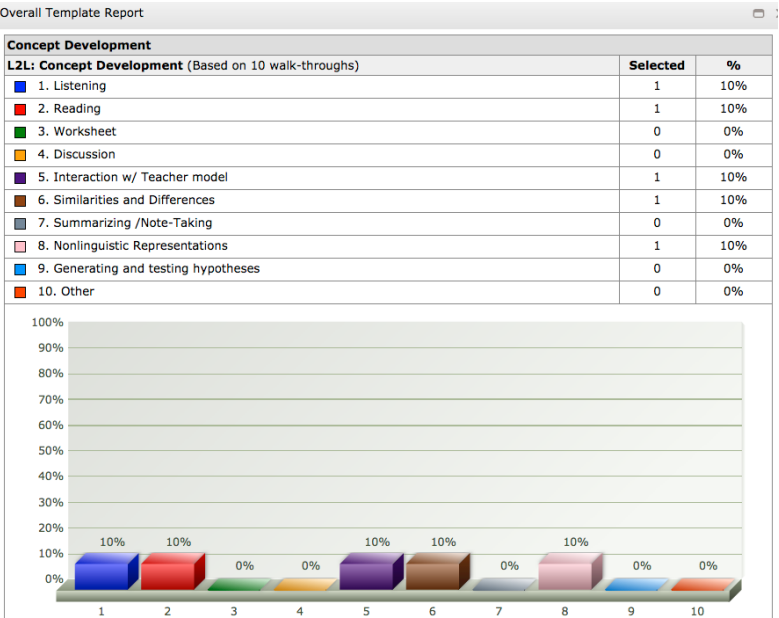
Dropdown lists and check boxes give users a single choice to make and by default the resulting graph is a pie chart.



Rubrics offer the ratings of multiple criteria and the data is graphed with stacked bars with each criteria having its own bar.



Checklists offer the user multiple selections and the resulting graphs are bar charts.







## Cross Tabulation Report

Dynamically compare two elements within a template and view total or percentage results for each cell in the resulting table.

The initial steps for setting the Cross Tabulation Report are the same as all the other reports thus you select the template, the sites, the data source, date range, ownership and if a cover page is desired.

Filter(s) for: Cross Tabulation Report

**Cross Tabulation Report**

- Select Template**  
1-Paul's 2013 PLUS demo
- Select Sites**  
☐ Select/Deselect All  
Other Sites  
☒ ABC Public School  
☒ Hebron High School  
☐ Shuster School
- Select Data Type**  
Classroom Observations : Walk-throughs
- Report Period**  
Aug 01, 2013 to Sep 14, 2015
- Others**  
☐ My walk-throughs only  
☐ Add cover page

When you 'Submit' a report, you are presented with graphs of your data and at the top of the screen, a menu for controlling several aspects of the report.

As with other reports, you can send emails, select the source of the data, which sites, specify a specific person and save the report to your reports list.

In addition, you can select either a total or a percentage **result** and you must select which 2 elements you wish to use for the row and column headings.

You can only select elements which have a single choice and thus multi-rowed rubrics and of course check lists will not be available for this report.

Cross Tabulation Report

**Cross Tabulation Report** PDF Close

Send Email

Advance Filters

Data Type	Result
Walk-throughs	Total

Select Site: - All Sites -

Select Subject: - All Subjects -

Element for row heading: 1.2 Objective Communicated: Has the objective been clearly communic...

Element for column heading: 1.3 Aligned to Standard: Is the objective aligned to grade-level standar...

Clear Filters Apply Filters

Save Report

**Element for row heading**

- 1.2 Objective Communicated: Has the objective been clearly communicated to learners?
- 1.3 Aligned to Standard: Is the objective aligned to grade-level standards?
- 1.4 Thinking Level: What is the thinking level?
- 1.5 Example of suggesting a course
- 2.5 Overall Teacher level
- 2.6 Feedback for learning
- 2.7 Goals and objectives
- 2.10 Effective strategies are observed

Apply the filters you set




## Overall Comparison Report

The initial steps for setting the Overall Comparison Report are the same as all the other reports thus you select the template, the sites, the data source, date range, ownership and if a cover page is desired.

**Overall Comparison Report**  
Make comparison between site or subject

Filter(s) for: Overall Comparison Report

 **Overall Comparison Report**

**1. Select Template**  
1-Paul's 2013 PLUS demo

**2. Select Sites**  
☐ Select/Deselect All  

Other Sites

☒ ABC Public School  
☒ Hebron High School  
☐ Shuster School

**3. Select Data Type**  
Classroom Observations : *Walk-throughs*

**4. Report Period**  
Aug 01, 2013 to Sep 14, 2015

**5. Others**  
☐ My walk-throughs only  
☐ Add cover page

When you 'Submit' a report, you are presented with graphs of your data and at the top of the screen, a menu for controlling several aspects of the report.

You can send emails, select the data type, control the use of null values and you can also order the values with either the highest or lowest values first.

For your comparison you can optionally select 2 different reporting periods, 2 different sites, compare an individual to a site or compare 2 different individuals.

Lastly, you can set up to 2 different filters.

Overall Comparison Report

**Overall Comparison Report**

Send Email

Advance Filters

Display Settings

Save Report

**Advance Filters**

**Data Type**  
Walk-throughs

**Display Value**  
Exclude null values

**Report Period 1**  
Aug 01, 2013 to Sep 14, 2015

**Select Site 1**  
- All Sites -

**Select Subject 1**  
- All Subjects -

**Custom Filter 1**  
- Select Filter -

**Values Order By**  
Default Order

**Report Period 2**  
Aug 01, 2013 to Sep 14, 2015

**Select Site 2**  
- All Sites -

**Select Subject 2**  
- All Subjects -

**Custom Filter 2**  
- Select Filter -

## Overall Comparison Report

PDF

Close

Send Email

## Advance Filters

## Data Type

Walk-throughs

## Display Value

Exclude null values

## Values Order By

Highest value first

## Report Period 1

Aug 01, 2013 to Sep 14, 2015

## Report Period 2

Aug 01, 2013 to Sep 14, 2015

## Select Site 1

ABC Public School

## Select Site 2

ABC Public School

## Select Subject 1

Burnett, Carol

## Select Subject 2

Bunny, Bugs

## Custom Filter 1

Grade:

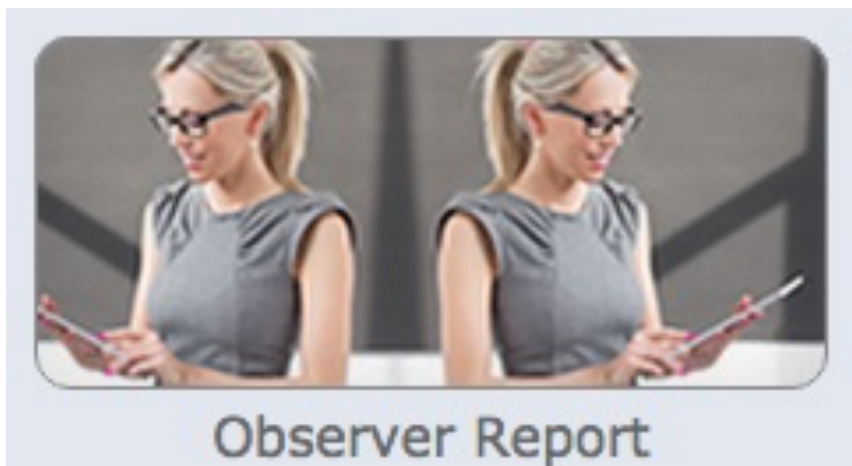
☐ 2☐ 3☒ 4☐ 5

## Custom Filter 2

Subject:

☐ -Select a Subject-☐ English☒ Mathematics☐ Second Language

In the Comparison Report above, 2 teachers from 2 different schools are being compared using the data from pobservations conducted between Aug 1, 2013 and Sept 14, 2015 but only those observations made for grade 4 mathematics.



**Observer Report**

View walk-throughs by observer

When you 'Submit' a report, you are presented with the Observer Report menu where you either select all users (observers) or a specific user, the range of walkthroughs to count and list ( >0, where none were done, or list everyone selected even if they have not made any walkthroughs), and whether to show details (list each of the templates available) or just the total number of observations.

Observer Report

Send Email

Advance Filters

Data Type  
Walk-throughs

Select User  
- All users -

Number of walk-throughs  
Total walk-throughs greater than 0

Select Report Type  
Total

Clear Filters Apply Filters

Save Report

Number of walk-throughs

Total walk-throughs greater than 0

Total walk-throughs greater than 0

Total walk-throughs greater than or equal to 0

Total walk-throughs equal to 0

Examples of Report Types are listed below:

Select Report Type

Total

Total

Detail

Users Total

## TOTAL

This observer made observations in 2 schools and both schools are listed.

### Observer Report for 1-Paul's 2013 PLUS demo

From August 1st 2012 to September 14th 2015

Total walk-throughs for each observer for each school per board

Lewisville ISD		
Hebron High School		
Observer Name	Observer User Name	Total
Shuster, Paul	pshuster	1

Page 3

### Observer Report for 1-Paul's 2013 PLUS demo

From August 1st 2012 to September 14th 2015

Total walk-throughs for each observer for each school per board

LoTi ISD		
ABC Public School		
Observer Name	Observer User Name	Total
Shuster, Paul	pshuster	9

### Observer Report for 1-Paul's 2013 PLUS demo

From August 1st 2012 to September 14th 2015

Total walk-throughs for each observer

Observer Name	Observer User Name	Total
Shuster, Paul	pshuster	10

## USERS TOTAL

All observations by the observer are totaled without regard to where they were.

## DETAIL

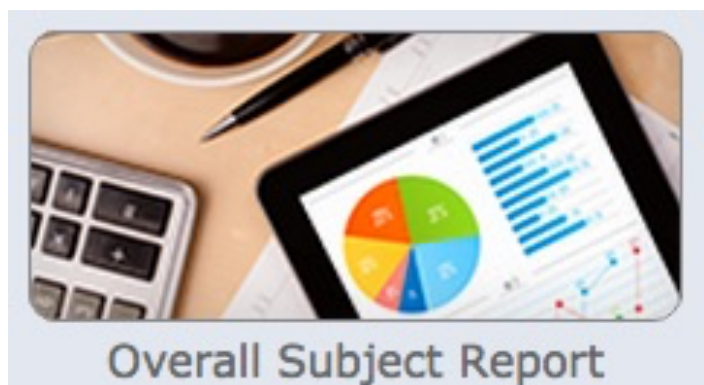
All observations are listed but the name of who was observed is not given.

Observer Report

**Observer Report for 1-Paul's 2013 PLUS demo**  
From August 1st 2012 to September 14th 2015  
Observer for each walk-through for each school per board

LoTi ISD			
ABC Public School			
Walk-through Name	Observer Name	Observer User Name	Date
<input type="checkbox"/> Untitled walk-through	Shuster, Paul	pshuster	10-04-2013
<input type="checkbox"/> Untitled walk-through	Shuster, Paul	pshuster	11-12-2013
<input type="checkbox"/> Walk-throughs	Shuster, Paul	pshuster	04-17-2014
<input type="checkbox"/> Walk-throughs	Shuster, Paul	pshuster	04-29-2014
<input type="checkbox"/> Bell, Clara on 01/21/2015	Shuster, Paul	pshuster	01-21-2015





## Overall Subject Report

[View overall subject report](#)

When you select this report, you are presented with the Overall Subject Report menu where you select the school board, school and date range. Upon selecting a school, you will see the staff list and when you select a staff member you will see an analysis of the observations made on that staff member.

<b>1. Select Board</b>		<b>5. Select Teacher</b>																																																																																																																																													
LoTi ISD		<table border="1"> <thead> <tr> <th>Teacher Name</th> <th># Walk.</th> </tr> </thead> <tbody> <tr><td>Bell, Clara</td><td>53</td></tr> <tr><td>Black, Nickolas</td><td>6</td></tr> <tr><td>Blackburn, Cliff</td><td>0</td></tr> <tr><td>Buckner, Dave</td><td>2</td></tr> <tr><td>Bunny, Bugs</td><td>6</td></tr> <tr><td>Burch, Aaron</td><td>1</td></tr> <tr><td>Burnett, Carol</td><td>4</td></tr> <tr><td>Clark, Forrest</td><td>0</td></tr> <tr><td>Cronkite, Walter</td><td>0</td></tr> <tr><td>de Zavala, Lorenzo</td><td>0</td></tr> <tr><td>Harvey, Brenda</td><td>0</td></tr> <tr><td>Holloway, Aimee</td><td>0</td></tr> <tr><td>Hurley, Brandi</td><td>0</td></tr> <tr><td>Marks, Carolyn</td><td>0</td></tr> <tr><td>Mcdonald, Abigail</td><td>0</td></tr> <tr><td>Mcpherson, Janie</td><td>0</td></tr> </tbody> </table>		Teacher Name	# Walk.	Bell, Clara	53	Black, Nickolas	6	Blackburn, Cliff	0	Buckner, Dave	2	Bunny, Bugs	6	Burch, Aaron	1	Burnett, Carol	4	Clark, Forrest	0	Cronkite, Walter	0	de Zavala, Lorenzo	0	Harvey, Brenda	0	Holloway, Aimee	0	Hurley, Brandi	0	Marks, Carolyn	0	Mcdonald, Abigail	0	Mcpherson, Janie	0																																																																																																										
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Selecting one or more templates and the selecting 'Submit Report' will generate a report combining all the items recorded in those observations.