



Drop Down List with Rubrics

Drop down list with rubrics is a drop down list that has explanations about each of the possible selections. It is used when you want it to be clear what the rating criteria is for each item on the list.

However, the behaviour varies according to where it is used. When used on the web, there is enough room to display the entire rubric and thus the drop fowl list itself is not needed (Fig. 1).

Goals and objectives				
+ Rubric:				
	Exceeds	Proficient	Below	Unsatisfactory
	Almost all of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.	Most of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.	Some of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.	Less than half of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.

Figure 1 - Drop Down List with Rubrics when viewed on the web

But on a handheld device which has limited space, the drop down list is used and when selected, the rubric itself is displayed. (Fig. 2)



Figure 2 - Drop Down List with Rubrics when viewed on an iPad

You create and edit this element by selecting **Build, Templates** from the Main Menu (Fig. 3) and then **Elements** (Fig. 4).

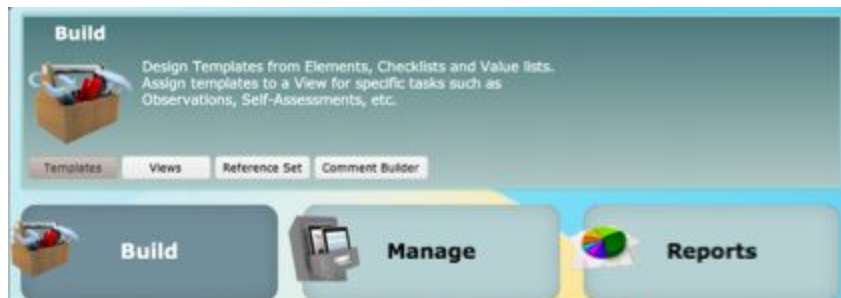


Figure 3 - Selecting from Main Menu to design an Element

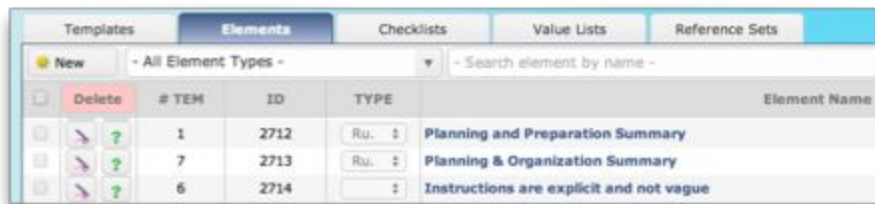


Figure 4 - Selecting Elements

Next, you select '**Drop Down List with Rubrics**' from Element Types (Fig. 5), and then select **New**.

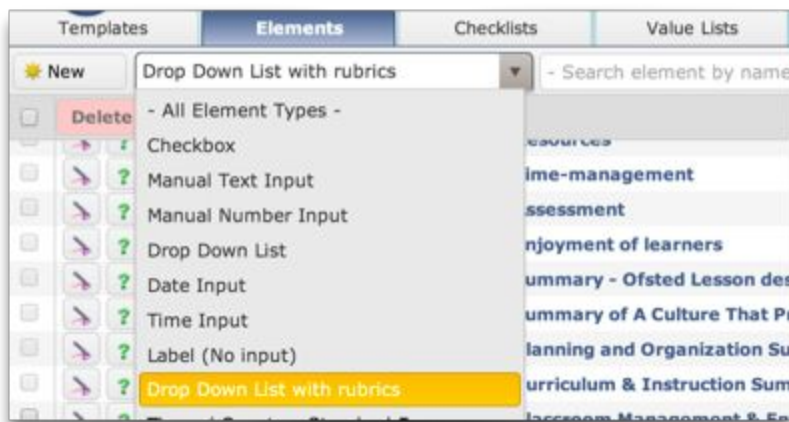


Figure 5 - Selecting Drop Down List with Rubrics

The resulting edit window (Fig 6) looks very much the same as a typical Drop Down List with the exception that each item in the list has an additional rubric statement.

Element Description (Drop Down List with rubrics)

New element Name the element

Use a pre-made list

Drop Down List Content

- Populate this drop down list content from an existing value list - Assign
- Populate this drop down list content by making a copy of an existing element - Copy
- Enter new item name - Add new items Star with a copy Add
- Enter new item rubric statement - Enter Rubric text

Order	Item Name

Figure 6 - The Drop Down List with Rubrics edit window

As with the Drop Down List edit window, there are 3 ways to create the element:

- 1) Assign from a pre-built Value List (with the caution that the list itself cannot be edited), and then enter the rubric text
- 2) Copy a pre-built Drop Down List with Rubrics (which can be fully edited)
- 3) Manually enter the items and their descriptions

A populated element is shown in Figure 7.



A rubric that has the description filled in has a folder with a '+'.
(Fig. 8)

and if you added items without entering a rubric statement, the items will have an 'empty folder' icon which indicates that the link is not complete as there is not a description for the rubric. In order to enter the description, you select the 'edit' icon, and type (or paste) the wording you would like to use.

Edit element

Element Description (Drop Down List with rubrics)

Achievement of the instructional target

Drop Down List Content

Quality of Student Application

Assign

- Populate this drop down list content by making a copy of an existing element -

Copy

- Enter new item name -

Add

- Enter new item rubric statement -

Order	Item Name			
1	INNEFFECTIVE - Inconsistent or sporadic	Contains text	✓	✖
2	DEVELOPING - Evident, but insecure	Empty	✓	✖
3	EFFECTIVE - Students demonstrate grasp of instructional target			✖
4	HIGHLY EFFECTIVE - Students demonstrate ownership of instructional target			✖

Figure 7 - A populated Drop Down List with Rubrics

When the element is complete, select Save & Done (Fig. 9)



Figure 9 - Saving the element