



# Drop Down List with Rubrics

Drop down list with rubrics is a drop down list that has explanations about each of the possible selections. It is used when you want it to be clear what the rating criteria is for each item on the list.

However, the behaviour varies according to where it is used. When used on the web, there is enough room to display the entire rubric and thus the drop fowl list itself is not needed (Fig. 1).

Goals and objectives			
Rubric:			
Exceeds	Proficient	Below	Unsatisfactory
Almost all of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.	Most of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.	Some of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.	Less than half of the time objectives and goals include basic knowledge/skills and central themes/concepts of the discipline.

Figure 1 - Drop Down List with Rubrics when viewed on the web

But on a handheld device which has limited space, the drop down list is used and when selected, the rubric itself is displayed. (Fig. 2)

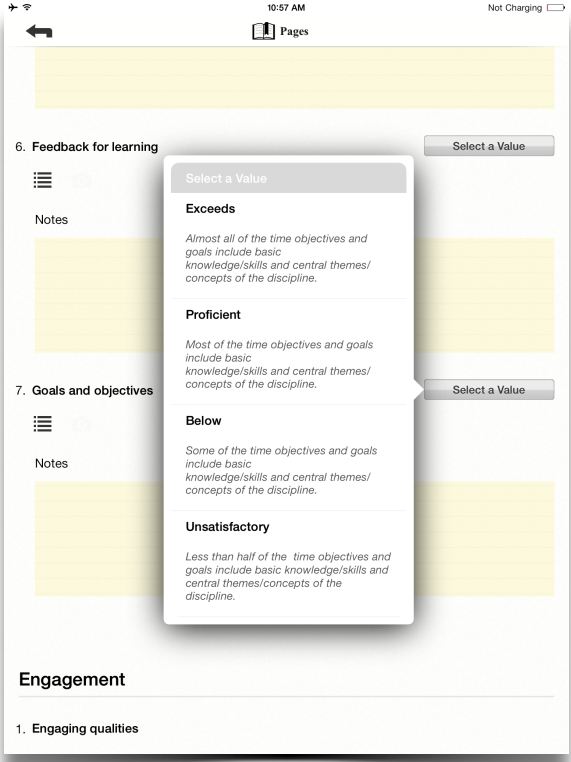


Figure 2 - Drop Down List with Rubrics when viewed on an iPad

You create and edit this element by selecting **Build, Templates** from the Main Menu (Fig. 3) and then **Elements** (Fig. 4).

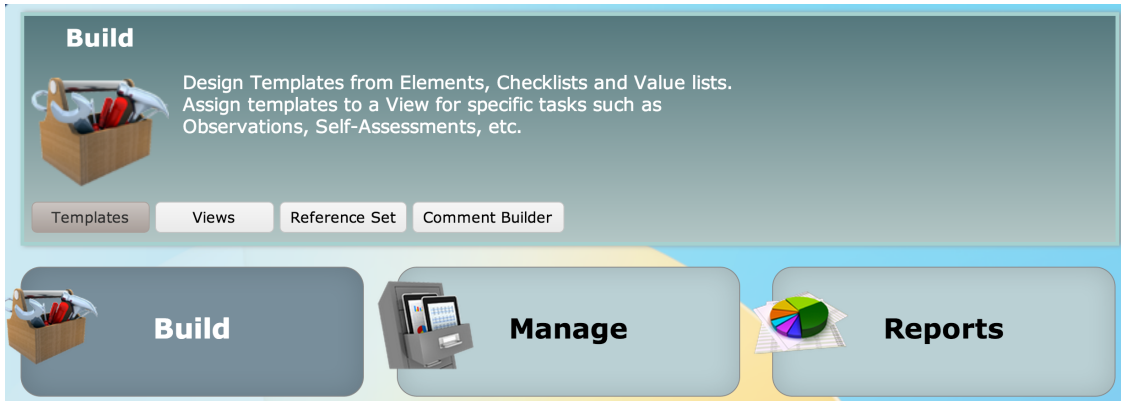


Figure 3 - Selecting from Main Menu to design an Element

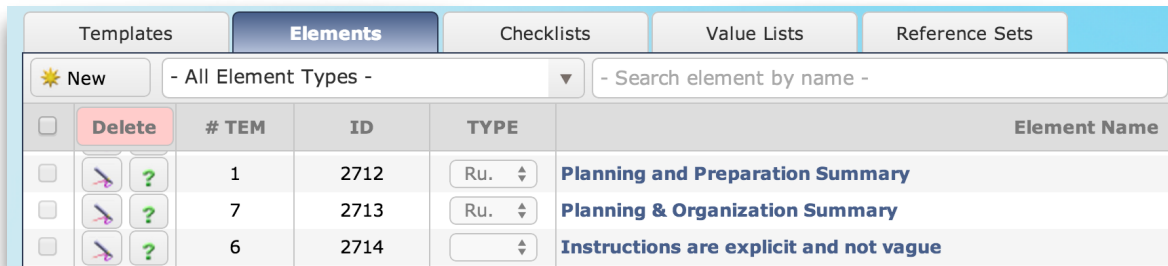


Figure 4 - Selecting Elements

Next, you select '**Drop Down List with Rubrics**' from Element Types (Fig. 5), and then select **New**.

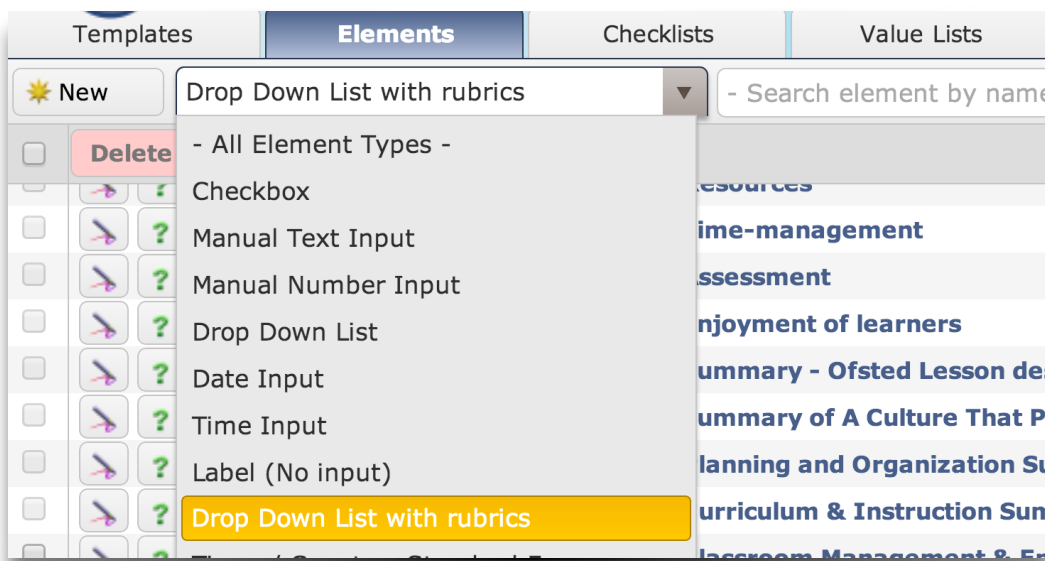


Figure 5 - Selecting Drop Down List with Rubrics

The resulting edit window (Fig 6) looks very much the same as a typical Drop Down List with the exception that each item in the list has an additional rubric statement.

Figure 6 - The Drop Down List with Rubrics edit window

As with the Drop Down List edit window, there are 3 ways to create the element:

- 1) Assign from a pre-built Value List (with the caution that the list itself cannot be edited), and then enter the rubric text
- 2) Copy a pre-built Drop Down List with Rubrics (which can be fully edited)
- 3) Manually enter the items and their descriptions

A populated element is shown in Figure 7.

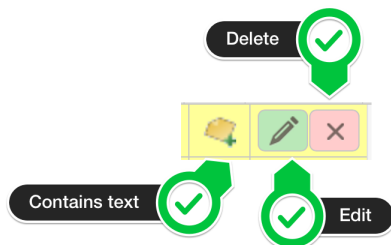


Figure 8

A rubric that has the description filled in has a folder with a '+'. (Fig. 8 ) and if you added items without entering a rubric statement, the items will have an 'empty folder' icon which indicates that the link is not complete as there is not a description for the rubric. In order to enter the description, you select the 'edit' icon, and type (or paste) the wording you would like to use.

Edit element

**Element Description (Drop Down List with rubrics)**

Achievement of the instructional target

**Drop Down List Content**

Quality of Student Application ▼ Assign

- Populate this drop down list content by making a copy of an existing element - ▼ Copy

- Enter new item name - Add

- Enter new item rubric statement -

Order	Item Name			
1	INNEFFECTIVE - Inconsistent or sporadic	Contains text		
2	DEVELOPING - Evident, but insecure			
3	EFFECTIVE - Students demonstrate grasp of instructional target	Empty		
4	HIGHLY EFFECTIVE - Students demonstrate ownership of instructional target			

Figure 7 - A populated Drop Down List with Rubrics

When the element is complete, select Save & Done (Fig. 9)

Save Save & Close Cancel

Figure 9 - Saving the element